



## RENTAL APPLICATION INSTRUCTIONS

We appreciate your interest in the rental dwelling we currently have available. Because we want to rent to people who are considerate of their neighbors, clean in their living habits, capable of paying the rent, and prompt in paying their bills, we use a rental application to help us determine whether our applicants meet these qualifications.

In order to rent from us, you must complete a rental application. We want you to know how to complete the application we use, and we also want you to know what our company does with your application.

**When filling out the application put something in every blank, even if you have to put “NONE” or “N.A.” in some blanks.** Try to write so that your entry fits in the space provided. If they don't continue them on the back side. Take your time and look up any information called for on the application which you're at all uncertain about. Don't guess!

Make sure that you read the declaration just above the signature line and agree to it before you sign your name to the application. It states that the information on your application is true and correct, and it authorizes us to verify your references and your credit as they relate to your tenancy now and to your paying rent in the future.

When you have completed your application, read it over carefully to make sure that it is accurate, complete, and legible. Look especially for misspellings and transposed numbers.

Once we receive your application, we verify as much of it as we can. We verify your Social Security number, your driver's license, your current tenancy, your previous tenancy, your credit, your income, a criminal background check, and your personal references.

That's the procedure we follow when we check applications. If you suspect we might discover a “ skeleton in your closet “ when we check your application and you want to tell us about it before we go to all the trouble of checking you out, please feel free to do so. We'd be glad to talk with you about it. Otherwise, we will expect no surprises when we're checking you out and hope that we will soon be doing business together as landlord and tenant. Thank You.

**ROCK SOLID PROPERTIES**  
**RENTAL APPLICATION**



- Each adult (18 or older) must fill out a separate application
- There is a non-refundable fee of \$35/adult to apply

First	Middle	Last	Birth Date	Social Security #	Driver's License #
Any Other Names You've Used In The Past			Home Phone	Cell Phone	
All Other Proposed Occupants			Birth Date	Relationship To Applicant	

**RENTAL/RESIDENCE HISTORY**

	Current Residence	Previous Residence	Prior Residence
Street Address			
City			
State & Zip			
Last Rent Amount Paid			
Owner/Manager and Phone Number			
Reason for leaving			
Is/Was rent paid in full?			
Did you give notice?			
Were you asked to move?			
Utilities in what name?			
	From/To	From/To	From/To
Dates of Residency			

**EMPLOYMENT HISTORY**

	Current Employment	Previous Employment	Prior Employment
Employed By			
Address			
Employer's Phone			
Occupation			
Name of Supervisor			
Monthly Gross Pay			
	From/To	From/To	From/To
Dates of Employment			

**BANKING INFO**

	Bank/Institution Name	Balance
Savings Account		
Checking Account		

**VEHICLES (Include vehicles belonging to other proposed occupants also)**

Make	Model	Color	Year	License Plate

**MONTHLY PAYMENTS**

Paid To:	For	Monthly Payment	Balance

**REFERENCES & EMERGENCY CONTACTS**

	Doctor	Lawyer	Nearest Relative Living Elsewhere
Name			
Street Address			
City			
State & Zip			
Phone Number			
By signing the application you grant us permission to communicate with all the contacts listed in this section in the event we can't locate you. Furthermore, if you abandon the house for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf.			

**GENERAL INFORMATION**

Have you ever been served a late rent notice?	Do any of the people who would be living in the unit smoke?	How long do you think you would be renting from us?
Have you ever filed for bankruptcy? If so, when?	When would you be able to move in?	Have you ever been convicted of a felony?
Have you ever been served an eviction notice? If so, when?	How many pets do you have (list Type, Breed, approx Weight & Age)?	
Have you had any reoccurring problems with your current apartment or landlord? If yes, please explain:		
Why are you moving from your current address?		
List any verifiable sources and amounts of income you wish to have considered:		
Source		
Amount		
If you were to run into financial difficulty in the future and couldn't come up with the money to pay the rent, do you know someone that would loan you the money? If so provide the person's name , address and phone # so we can use them as a reference for you.		
Have you been a party to a lawsuit in the past? If yes, please explain why:		
We will run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on?		
How did you hear about this house?	Do you have an e-mail address we can reach you at?	
Do you know of anybody else looking for a home to rent? Please provide their name and number. If you refer a friend and you each end up renting separate home from us, we will pay you a referral reward.		

**Agreement & Authorization Signature**

I believe the statements made above are true and correct. I hereby authorize a credit and/or criminal check to be made, verification of information I provided and communication with any and all names listed on this application, before, during and after tenancy. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for a home and does not constitute a rental or lease agreement. I further understand that there is a non-refundable \$35 fee to cover the cost of processing my application and I am not entitled to a refund even if I do not get the home. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_